# BIG BROTHERS BIG SISTERS OF GREATER LOS ANGELES, INC.

(A Nonprofit Organization)

### **FINANCIAL STATEMENTS**

June 30, 2022 (with comparative totals for 2021)



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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Big Brothers Big Sisters of Greater Los Angeles, Inc.:

#### **Opinion**

We have audited the accompanying financial statements of Big Brothers Big Sisters of Greater Los Angeles, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Greater Los Angeles, Inc. (the Organization) as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of the Organization's internal control. Accordingly, no such
  opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### **Report on Summarized Comparative Information**

We have previously audited the Organization's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 11, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Long Beach, California

Vindes, Inc.

March 27, 2023

## STATEMENT OF FINANCIAL POSITION JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **ASSETS**

	2022	2021
ASSETS		
Cash and cash equivalents	\$ 5,417,947	\$ 2,318,548
Investments	2,251,654	2,238,880
Grants and contributions receivable, net	522,000	918,500
Other receivables	77,515	19,952
Prepaid expenses and other assets	67,335	107,174
Property and equipment, net	 37,293	 37,369
TOTAL ASSETS	\$ 8,373,744	\$ 5,640,423
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$ 185,847	\$ 196,730
Paycheck Protection Program loan	 _	 548,098
	 185,847	 744,828
COMMITMENTS AND CONTINGENCIES (Note 8)		
NET ASSETS		
Without donor restrictions:		
Undesignated	5,475,159	1,776,957
Board-designated	 373,072	 383,947
	 5,848,231	 2,160,904
With donor restrictions	 2,339,666	 2,734,691
Total net assets	 8,187,897	4,895,595
TOTAL LIABILITIES AND NET ASSETS	\$ 8,373,744	\$ 5,640,423

#### STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

	Without Donor		With Donor		Total				
	R	estrictions	Restrictions		2022			2021	
REVENUE									
Grants and contributions	\$	3,997,467	\$	885,831	\$	4,883,298	\$	2,561,506	
Special events, net		1,364,829		-		1,364,829		1,283,021	
Bingo, net		-		-		-		(139,027)	
Membership dues and application fees		31,742		-		31,742		25,925	
Investment (loss) return, net		(155,462)		(30,065)		(185,527)		269,076	
Loss on write-off of contribution									
receivable with donor restrictions		-		(250,000)		(250,000)		-	
Paycheck Protection Program loan									
and interest forgiveness		553,714		-		553,714		548,098	
Net assets released from restrictions		1,000,791		(1,000,791)					
		6,793,081		(395,025)		6,398,056		4,548,599	
EXPENSES									
Program services		2,679,805		-		2,679,805		2,316,904	
Management and general		133,042		-		133,042		163,258	
Fundraising		292,907				292,907		399,972	
		3,105,754				3,105,754		2,880,134	
CHANGE IN NET ASSETS		3,687,327		(395,025)		3,292,302		1,668,465	
NET ASSETS AT BEGINNING OF YEAR		2,160,904		2,734,691		4,895,595		3,227,130	
NET ASSETS AT END OF YEAR	\$	5,848,231	\$	2,339,666	\$	8,187,897	\$	4,895,595	

#### STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

		Program	Management		Management			<b>Total</b>			
	_	Services	an	and General		ndraising		2022		2021	
Salaries	\$	1,249,516	\$	49,815	\$	220,879	\$	1,520,210	\$	1,580,933	
Employee benefits		224,435		22,372		20,387		267,194		224,957	
Payroll taxes	_	96,021		3,828		16,974	_	116,823	_	118,171	
Total personnel costs		1,569,972		76,015		258,240		1,904,227		1,924,061	
Scholarships		395,340		-		-		395,340		344,006	
Program services		39,607		-		-		39,607		16,788	
Professional fees		203,232		41,605		10,046		254,883		175,133	
Occupancy and rent		138,008		2,099		6,822		146,929		85,703	
Insurance		76,365		1,161		3,774		81,300		79,309	
Depreciation and amortization		31,164		474		1,541		33,179		43,104	
Administration and office		30,998		471		1,532		33,001		7,430	
Information technology		32,089		488		1,586		34,163		16,145	
Telephone		26,225		399		1,296		27,920		24,418	
Dues and subscriptions		50,438		767		3,802		55,007		43,124	
Minor equipment lease and											
maintenance		12,580		191		622		13,393		4,668	
Travel		16,903		257		836		17,996		-	
Bad debt expense		-		8,250		-		8,250		10,750	
Interest, bank and credit card fees		49,937		759		2,468		53,164		60,808	
Printing and publications	_	6,947		106		342		7,395		44,687	
	\$	2,679,805	\$	133,042	\$	292,907	\$	3,105,754	\$	2,880,134	
Percentage of the total		86.3%		4.3%		9.4%		100.0%		100.0%	

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

		2022		2021
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	3,292,302	\$	1,668,465
Adjustments to reconcile change in net assets to		-, - ,		,,
net cash provided by operating activities:				
Depreciation and amortization		33,179		43,104
Loss on write-off of contribution		,		,
receivable with donor restrictions		250,000		_
Bad debt expense		8,250		10,750
Loss on disposal of assets		_		11,291
Paycheck Protection Program loan forgiveness		(548,098)		(548,098)
Realized and unrealized investment gains		(185,527)		(249,375)
Changes in operating assets and liabilities:		, , ,		, , ,
Grants and contributions receivable		138,250		(209,771)
Other receivables		(57,563)		32,075
Prepaid expenses and other assets		39,839		(49,171)
Deposits		_		29,735
Accounts payable and accrued expenses		(10,883)		(330,845)
Net Cash Provided By Operating Activities	_	2,959,749		408,160
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property and equipment		(33,103)		_
Purchases of investments		(33,103) $(27,727)$		(19,701)
Proceeds from sales of investments		200,480		15,894
Net Cash Provided By (Used In) Investing Activities		139,650		(3,807)
Net Cash Frovided By (Osed III) Investing Activities		137,030		(3,007)
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds from Paycheck Protection Program loan		-		548,098
Payments made on line of credit				(398,346)
Net Cash Provided By Financing Activities				149,752
NET CHANGE IN CASH		3,099,399		554,105
CASH AT BEGINNING OF YEAR		2,318,548		1,764,443
CASH AT END OF YEAR	\$	5,417,947	\$	2,318,548
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION				
Paycheck Protection Program loan accrued interest forgiveness	\$	5,616	\$	_
Income taxes paid	\$	<u> </u>	\$	_
Interest paid	\$	-	\$	14,769
	<u>~</u>		-	

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 1 – Nature of Organization**

Big Brothers Big Sisters of Greater Los Angeles, Inc. (the Organization) is a California nonprofit corporation formed to empower children who face economic, emotional, and social challenges through a variety of programs that provide professionally supported, one-to-one mentoring relationships with positive role models.

#### **NOTE 2 – Summary of Significant Accounting Policies**

#### Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. Net assets and revenue are classified based on the existence or absence of donor-imposed restrictions.

**Without Donor Restrictions** – Net assets that are not subject to donor-imposed restrictions. The Organization's board may designate net assets without restrictions for general operational purposes from time to time.

With Donor Restrictions – Net assets subject to donor-imposed restrictions that are temporary in nature that will be met by actions of the Organization or the passage of time. As the restrictions are satisfied, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the accompanying statement of activities as satisfaction of purpose and time restrictions. Other donor restrictions are perpetual in nature, where the donor stipulates that the corpus be maintained intact in perpetuity.

The Organization's endowment consists of individual donor-restricted funds. Net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of changes in net assets during the reporting period. Actual results could differ from those estimates.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 2 – Summary of Significant Accounting Policies (Continued)**

#### **Prior-Period Information**

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

#### Cash and Cash Equivalents

Cash consists of cash and cash equivalents not held for investment purposes. Cash and cash equivalents held for investment purposes, which includes money market funds and time deposits, are included in investments on the statement of financial position as they are not anticipated to be used to cover general expenditures and are a part of the Organization's investment strategy.

#### Investments

Investments in equity securities with readily determinable fair values and all investments in debt securities are recorded at fair value, based on quoted market prices. Realized and unrealized gains and losses have been netted on the statement of activities. Investment return presented on the statement of activities is presented net of investment expenses. There were no investment expenses for the year ended June 30, 2022.

#### Grants and Contributions Receivable

Unconditional promises to give (pledges) that are expected to be collected within one year are recorded at net realizable value; pledges that are expected to be collected over periods in excess of one year are discounted to net present value using risk-free interest rates applicable to the years in which the pledges are received. Discounts on unconditional pledges are amortized from the date the pledge was initially recognized to the date the contribution is received.

The Organization uses the allowance method to determine uncollectible promises to give. The allowance is based on prior years' experience and management's analysis of specific promises made. Accounts are charged to the allowance for doubtful accounts as they are deemed uncollectible. The Organization has evaluated all grants and contributions receivable as of June 30, 2022 and determined an allowance for uncollectible promises to give of \$9,000 as of June 30, 2022. Any discount amortization is recognized as contributions.

As of June 30, 2022, the Organization's pledges receivable are all expected to be collected within one year.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 2 – Summary of Significant Accounting Policies (Continued)**

#### Concentrations of Credit Risk

Certain financial instruments held by the Organization potentially subject the Organization to concentrations of credit risk. These financial instruments include cash and cash equivalents, receivables, and investments.

The Organization places its cash and cash equivalents with high-credit, quality financial institutions. At times, such cash may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk on its cash and cash equivalents.

With respect to grants and contributions receivable, the Organization routinely assesses the financial strength of its donors and, as a consequence, believes that the receivable credit risk exposure is limited.

Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the value of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the financial statements.

#### Fair Value Measurements

As defined in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic No. 820, *Fair Value Measurements and Disclosures* (ASC 820), fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, the Organization uses the market approach. Based on this approach, the Organization utilizes certain assumptions about risk and/or the risks inherent in the inputs to the valuation technique. These inputs can be readily observable, market-corroborated or generally unobservable inputs. The Organization utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs.

As a basis for considering such assumptions, ASC 820 establishes a three-tier value hierarchy, which prioritizes the inputs used in the valuation methodologies in measuring fair value.

Level 1	Observable inputs that reflect quoted prices (unadjusted) for identical assets or liabilities in active markets
Level 2	Includes other inputs that are directly or indirectly observable in the marketplace
Level 3	Unobservable inputs which are supported by little or no market activity

For the year ended June 30, 2022, the application of valuation techniques applied to similar assets and liabilities has been consistent.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 2 – Summary of Significant Accounting Policies (Continued)**

#### **Property and Equipment**

Property and equipment includes leasehold improvements and furniture and fixtures used in the operations of the Organization. Property and equipment is stated at cost, if purchased, or fair market value at the date of donation, if donated. Normal repairs and maintenance are expensed as incurred, while additions, renewals, and betterments that materially increase values or extend useful lives are capitalized and depreciated over the estimated remaining useful lives of the related assets. Leasehold improvements are amortized over the shorter of the lease term or useful life.

Depreciation and amortization on all other property and equipment is computed with the straight-line method over the following estimated useful lives of assets:

Leasehold improvements 5 years Furniture and fixtures 3-8 years

#### Impairment of Long-Lived Assets

The Organization reviews its long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. If such a review indicates that the carrying amount of an asset may not be recoverable, an impairment loss is recognized for the excess of the carrying amount over the fair value of an asset to be held and used or over the fair value less cost to sell an asset to be disposed.

#### Grants and Contributions

Grants and contributions are reported in the period earned, at the amount reasonably expected to be collected, and as increases in net assets without donor restrictions, unless use of the related assets is limited by donor-imposed restrictions. Expiration of donor restrictions on net assets with donor restrictions are reported as net assets released from restrictions on the statement of activities.

#### Recently Adopted Accounting Standard

In September 2020, the FASB issued Accounting Standards Update (ASU) 2020-07, Not-for-Profit Entities (Topic 958): *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which requires a not-for-profit to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. Additionally, the standard requires a not-for-profit to disclose a disaggregation of the amount of contributed nonfinancial assets by category that depicts the type of nonfinancial assets and additional information related to the monetization, utilization, and valuation of the contributed nonfinancial assets. The Organization adopted this ASU for the year ended June 30, 2022 and it had no impact on the Organization's financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 2 – Summary of Significant Accounting Policies (Continued)**

#### **In-Kind Contributions**

Support arising from donated services is recognized if the services received require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. In addition, the Organization receives a significant amount of donated services from unpaid volunteers that are essential to the completion of the Organization's purposes. However, these services do not meet the accounting criteria necessary for recognition and, therefore, have not been recorded in the financial statements. The Organization recognizes contributions of property and equipment as in-kind support on the statement of activities at fair value.

#### Special Events

During the year ended June 30, 2022, the Organization held a limited number of events, such as a golf outing and a gala. These events generated revenue from sponsorships, ticket sales and donations, as well as through a silent and live auction. Revenue and direct expenses for these events were as follows for the year ending June 30, 2022 and 2021:

	June 30,					
		2022		2021		
Revenue Direct expenses	\$	1,873,786 (508,957)	\$	1,670,763 (387,742)		
Net special events income	\$	1,364,829	<u>\$</u>	1,283,021		

#### Functional Expenses

The costs of providing the various program and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated between the program services and supporting services benefitted. Salaries, payroll taxes and employee benefits are allocated based on time and effort of employees and are used to allocate all indirect expenses. Scholarships, program services, and bad-debt expense are directly allocated. Administration, office, dues and subscriptions are first allocated directly and the remaining indirect expenses are allocated based on the time and effort of employees. All other expenses are indirectly allocated based on the time and effort of employees.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 2 – Summary of Significant Accounting Policies (Continued)**

#### Income Taxes

The Organization has been designated as tax-exempt under Internal Revenue Code Section 501(c)(3), is also exempt from state franchise taxes under Section 23701(d) of the California Revenue and Taxation Code, and is not generally subject to federal or state income taxes. However, the Organization is subject to income taxes on any net income that is derived from a trade or business regularly carried on and not in furtherance of the purposes for which it was granted exemption. No income tax provision has been recorded as, in the opinion of management, the net income from any unrelated trade or business that is not material to the basic financial statements taken as a whole.

The Organization adopted FASB ASC Topic No. 740, *Accounting for Uncertainty in Income Taxes* (ASC 740). In accordance with ASC 740, the Organization recognizes the impact of tax positions in the financial statements if that position is more likely than not of being sustained on audit, based on the technical merits of the position. To date, the Organization has not recorded any uncertain tax positions. The Organization recognizes the potential accrued interest and penalties related to uncertain tax positions in income tax expense. The Organization is subject to potential income tax audits on open tax years by any taxing jurisdiction in which it operates. The statute of limitations for federal purposes is three years and for California is four years.

#### Recently Issued Accounting Pronouncement

In February 2016, the FASB issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)* (ASU 2016-02). The guidance in this ASU supersedes the leasing guidance in *Leases (Topic 840)*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. The new standard is effective for fiscal years beginning after December 15, 2021 (effective year ending June 30, 2023 for the Organization). The Organization is currently evaluating the impact of the adoption of the new standard. This ASU is estimated to add right-of-use assets and lease liabilities to the statement of financial position of \$173,357 as of July 1, 2022.

#### Subsequent Events

Subsequent events have been evaluated through March 27, 2023, which is the date the financial statements were available to be issued.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 3 – Financial Assets and Liquidity Resources**

The following reflects the Organization's financial assets as of the statement of financial position date, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual or donor-imposed restrictions as of June 30, 2022:

Financial assets at year-end:		
Cash and cash equivalents	\$	5,417,947
Investments		2,251,654
Grants and contributions receivable, net		522,000
Other receivables		77,515
		8,269,116
Less amounts unavailable for general expenditure		
within one year due to:		
Board-designated restrictions		(373,072)
Contractual or donor-imposed restrictions		(2,339,666)
Financial assets available for general expenditure		
within one year	<u>\$</u>	5,556,378

The Organization's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately \$1,000,000). As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposit.

The Organization has board-designated net assets of \$373,072 as of June 30, 2022. These funds remain available and may be spent at the discretion of the Board and could be appropriated if needed.

#### **NOTE 4 – Investments**

The following table summarizes the Organization's investments by the fair value hierarchy as of June 30, 2022:

		Level 1	 Level 2	Level	3	 Total
Equity securities	\$	1,063,075	\$ -	\$	-	\$ 1,063,075
Bank insured deposits		859,268	-		-	859,268
Time deposits		201,369	-		-	201,369
Mutual funds		10,346	-		-	10,346
Fixed income securities			 117,596			 117,596
	<u>\$</u>	2,134,058	\$ 117,596	\$		\$ 2,251,654

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 5 – Property and Equipment**

The Organization's property and equipment consisted of the following as of June 30, 2022:

Furniture and fixtures	\$ 383,689
Less accumulated depreciation	 (346,396)
Property and equipment, net	\$ 37,293

Depreciation and amortization expense for the year ended June 30, 2022 was \$33,179.

#### **NOTE 6 – Line of Credit**

In February 2021, the Organization entered into a revolving line of credit agreement with a financial institution providing for cash advances up to \$600,000. This agreement was secured by substantially all assets of the Organization. The line of credit charged interest at the prime rate plus 1.00% and the outstanding principal and interest was due on February 19, 2022. The Organization is still in negotiations with the financial institution to renew this line of credit. No agreement has been entered into as of March 27, 2023.

#### **NOTE 7 – PPP Loan**

In March 2020, Congress passed the Paycheck Protection Program (PPP) under Division A, Title I of the Coronavirus Aid, Relief, and Economic Security Act, authorizing loans to small organizations for use in paying employees that they continue to employ throughout the COVID-19 pandemic and for rent, utilities, and interest on mortgages. Loans obtained through the program are eligible to be forgiven as long as the proceeds are used for qualifying purposes and certain other conditions are met.

In January 2021, the Small Business Administration announced a second draw of Paycheck Protection Program loans for eligible entities. In January 2021, the Organization was approved to receive an additional loan of \$548,098 of PPP funds. Per the terms of the loan, the full amount will be forgiven as long as loan proceeds are used to cover payroll costs and other specified nonpayroll costs (provided any nonpayroll costs do not exceed 40% of the forgiven amount) over a 24-week period after the loan is made; and employee and compensation levels are maintained.

The Organization complied with the above terms in order to qualify for full loan forgiveness. On February 11, 2022, the Organization received notice that the second draw loan has been forgiven in full along with accrued interest of \$5,616.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 8 – Commitments and Contingencies**

#### Legal Matters

In the ordinary course of business, the Organization may be involved in legal proceedings and regulatory investigations. Management believes that the outcome of such matters existing at June 30, 2022 will be resolved without material adverse effect on the Organization's future financial position, changes in net assets, or cash flows.

#### **Operating Leases**

The Organization leases its facilities and equipment from unrelated parties under various operating leases that expire on various dates through February 2028 and require aggregate minimum monthly payments of that range from \$1,200 to \$5,000. For the year ended June 30, 2022, rent expense amounted to \$44,655.

At June 30, 2022, minimum annual rental commitments under noncancelable leases are payable as follows:

Years Ending June 30,	
2023	\$ 37,870
2024	36,575
2025	33,964
2026	34,983
2027	36,032
Thereafter	 26,911
	\$ 206,335

#### **NOTE 9 – Board-Designated Net Assets**

Board-designated net assets at June 30, 2022 consists of \$373,072 related to The Big Brothers Big Sisters Scholarship Fund.

#### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 10 – Net Assets With Donor Restrictions**

The following is a summary of the Organization's net assets with donor restrictions:

		vailable June 30,	Net Revenue and Investment			Expenses/ Releases from	Available June 30,
-		2021	<u>Return</u>			Restriction _	 2022
Restricted for time/purpose:							
Women in Entertainment scholarships	\$	388,175	\$	285,000	\$	(349,960)	\$ 323,215
The Big Brothers Big Sisters	·	,		,	·	, ,	, -
Scholarship Fund		_		14,000		(14,000)	_
College PAC Program		-		37,000		(37,000)	-
Community-Based Program		-		259,750		(259,750)	-
Workplace program		-		290,081		(290,081)	-
YEF Program		371,741		(250,000)		(50,000)	71,741
		759,916		635,831	-	(1,000,791)	 394,956
Accumulated earnings restricted							
for spending policy:							
The Future Fund		354,905		16,349		-	371,254
The Dawn Steel Fund		219,870		(46,414)		<u>-</u>	173,456
		574,775		(30,065)	_		 544,710
Restricted in perpetuity:							
The Future Fund		1,000,000		-		-	1,000,000
The Dawn Steel Fund		400,000		<u>-</u>		<u>-</u>	400,000
	_	1,400,000					1,400,000
	\$	2,734,691	\$	605,766	\$	(1,000,791)	\$ 2,339,666

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 11 - Endowments**

The Board of Directors of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) adopted by the State of California as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets the following: the corpus of the endowment; the original gift donated to the permanent endowment; the original value of subsequent gifts to the permanent endowment; and the accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. Any remaining portion of the donor-restricted endowment fund not classified as permanently restricted net assets is classified as temporarily restricted net assets, until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- 1. The duration and preservation of the fund
- 2. The purposes of the Organization and the donor-restricted endowment fund
- 3. General economic conditions
- 4. The possible effect of inflation and deflation
- 5. The expected total return from income and appreciation of investments
- 6. Other resources of the Organization
- 7. The Organization's investment policies

#### Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor restricted funds the Organization must hold in perpetuity or for a donor-specified period(s). Under this policy, as approved by the Board of Directors, the endowment assets are invested in a diversified portfolio of money market funds; certificates of deposit; mutual funds; municipal bonds and other instruments employing an investment strategy whose investment goal is to maximize the rate of return, while at the same time minimizing risk consistent with an overriding policy of preservation of capital.

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 11 – Endowments (Continued)**

#### Spending Policy and How Investment Objectives Relate to Spending Policy

The Organization has a target policy of appropriating for distribution 5% of the annual portfolio value. This policy is derived from the donors' desire to provide resources for the Organization's projects in perpetuity, while being mindful of the preservation of capital and the effect of inflation. Accordingly, over the long term, the Organization expects the current spending policy to allow its endowment to maintain the original corpus and maintain the purchasing power of the endowment assets.

Endowment net asset composition by class as of June 30, 2022 was as follows:

	The Future Fund		The Dawn Steel Fund		Total	
Donor-restricted endowment funds Accumulated investment	\$	1,000,000	\$	400,000	\$	1,400,000
earnings		371,254		173,456		544,710
Total endowment	\$	1,371,254	\$	573,456	\$	1,944,710

Changes in endowment net assets with donor restrictions for the year ended June 30, 2022 were as follows:

	The Future Fund		The Dawn Steel Fund		Total	
Endowment net assets, June 30, 2021	\$	1,354,905	\$	619,870	\$	1,974,775
Investment return		16,349		(46,414)		(30,065)
Appropriations and expenditures		<u>-</u>	_	<del>_</del>	_	<u>-</u>
Endowment net assets, June 30, 2022	<u>\$</u>	1,371,254	<u>\$</u>	573,456	\$	1,944,710

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### **NOTE 12 – Retirement Benefits**

In August 2006, the Organization adopted a profit-sharing plan covering all full-time employees who have reached age 21 and completed one or more years of service. The Organization's contributions in the participants' account balances are at the discretion of management and become fully vested after five years; funds may be withdrawn at retirement, disability, termination, or upon attaining age 55, whichever occurs first. For the year ended June 30, 2022, the Organization did not make any contributions to the profit-sharing plan.

In September 2006, the Organization adopted a 403(b) plan covering all full-time employees with one or more years of service. The 403(b) plan was established in accordance with Section 403(b) of the Internal Revenue Code and allows employee and employer contributions. Employees may elect to defer their compensation as an employee contribution subject to Internal Revenue Service regulation limitations. The Organization makes matching contributions equal to 100% of the participant's contribution up to a maximum of 4% of the participant's eligible compensation. Employees are fully vested in their account balances. The Organization's contributions to the 403(b) plan for the year ended June 30, 2022 amounted to \$22,700.